

PLANNING OF PRODUCT REALIZATION POLICY

The Management recognises that staff can only function effectively if supplied with suitable controlled processes and resources to perform their tasks. Therefore, in planning for product realization, all key processes and resources to be applied are identified and appropriately documented.

The Company's planning policy applies to both normal operational plans and to plans dealing with emergency situations.

The Company shall develop a plan for every foreseeable situation, as far as possible, to ensure maximum efficiency from both shore based and seagoing staff at all times.

Planning activities will cover:

- understanding and communicating Company's objectives at all operational levels
- identification of key aspects of both shore and marine operations
- preparation of suitable, comprehensive procedures regarding those operations in advance, such procedures to be communicated to all personnel involved
- identification and acquisition of all materials necessary for the achievement of such procedures
- anticipation of operational problems and preparation of emergency plans to ensure an effective and efficient response if necessary
- ensuring the existence of proper documentation, such as procedures, flowcharts, instructions as well as quality records
- ensuring that supervision of key shipboard operations are assigned to qualified and properly trained personnel

Furthermore, the Company has developed plans for dealing with any emergency involving contracted vessel(s) in a prompt co-ordinated and disciplined way, on a 24 hours 7 days per week basis throughout the year.

The process for discharging Company's emergency plans is described in the Shore Emergency Response, the Ship-Board Contingency plans and the vessel's individual Shipboard Oil Pollution Emergency Plan (S.O.P.E.P. & V.R.P.).

Product realization processes and activities shall be verified and adequately recorded in order to ensure that the resulting service meets specified requirements.

Related Procedures/Plans

Maintenance and Vessel Inspection Procedure CP10

Dry-Docks & Major Repairs Procedure CP11

Navigation Procedure CP13

Cargo Operations Procedure CP14

Health, Safety Management & Environmental Protection Procedure CP17

Emergency Response Plan

S.O.P.E.P.

V.R.P.